

Administrative Measures for Schools in Enrolling and Cultivating International Students

**Order No. 42 of the Ministry of Education, the Ministry of Foreign
Affairs and the Ministry of Public Security of the People's Republic of
China**

In accordance with laws and regulations and their respective duties and responsibilities of administration, the Ministry of Education, the Ministry of Foreign Affairs and the Ministry of Public Security jointly formulated the *Administrative Measures for Schools in Enrolling and Cultivating International Students*. It is hereby promulgated and takes effect as from July 1, 2017.

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Chapter I General Provisions

Article 1 In order to regularize the **Schools** in enrolling, training and administrating **International Students**, facilitate the study of **International Students** in **Schools** in China, promote exchanges and cooperation in education, and improve the internationalization of Chinese education, these Measures are formulated in accordance with such laws and regulations as the *Education Law of the People's Republic of China* and the *Exit and Entry Administration Law of the People's Republic of China*.

Article 2 The term “**School(s)**” as used in these Measures refers to **School(s)** that conduct pre-**School** education, primary education, secondary education and higher education within the territory of the People's Republic of China.

“**International Students**” as used in these Measures refer to foreign students who do not have Chinese nationality under the Nationality Law of the People's Republic of China and are educated in **Schools**.

Chapter II to V of these Measures apply to institutions of higher education. **Schools** that conduct pre-**School**, primary, and secondary education shall abide by the regulations of provinces, autonomous regions, and

municipalities directly under the Central Government for the enrollment, teaching and internal management of **International Students**.

Article 3 Schools that enroll and cultivate **International Students** shall abide by the laws, regulations and policies of the People's Republic of China; safeguard the sovereignty, security, and social interests; regularize their management and ensure the quality.

International Students shall abide by the laws and regulations of the People's Republic of China, respect Chinese manners and customs, abide by **School** rules and regulations, and complete their tasks of study.

Article 4 The educational administrations under the State Council shall co-ordinate the management of nationwide **International Students**, be responsible for formulating macro policies for enrolling and cultivating **International Students**, guiding and coordinating the educational administrations and **Schools** of the people's governments of provinces, autonomous regions and municipalities directly under the Central Government in the management of **International Students**, and may delegate the management of and the service for **International Students** to relevant units or industrial organizations.

The foreign affairs and public security departments of the State Council shall, based on the division of their responsibilities, perform the relevant management of **International Students**.

Article 5 The education administrative departments of the people's governments of provinces, autonomous regions and municipalities directly under the Central Government shall guide, coordinate and supervise the management of **International Students** within their respective jurisdictions, and shall be responsible for studying and formulating relevant policies for the management of **International Students** at the pre-School, primary and secondary education levels in their respective jurisdictions.

The administrative departments of foreign affairs, public security, and other departments of the people's governments of provinces, autonomous regions, and municipalities directly under the Central Government shall fulfil their responsibilities for the management of **International Students**.

Article 6 Schools that enroll **International Students** should establish and improve the systems of enrollment, cultivation, management and service for **International Students**, and be specifically responsible for the enrollment and cultivation of **International Students**.

Chapter II Admission

Article 7 Institutions of higher education that enroll **International Students** shall have corresponding educational and teaching conditions and cultivating abilities, and independently enroll **International Students** in accordance with relevant state regulations.

Article 8 Institutions of higher education that enroll **International**

Students shall be filed on the matters and in accordance with the procedures prescribed by the educational administrations of the State Council.

Article 9 International Students may be admitted to Institutions of higher education for receiving such education with record of formal **Schooling** as for college certificate, undergraduate, postgraduate and doctoral students, or education with no record as for preparatory course, advanced students and research scholars.

Article 10 Except otherwise stipulated by the state, Institutions of higher education may independently determine their **International Student** enrollment plans and programs according to their **Schooling** conditions and cultivating ability.

Article 11 Institutions of higher education shall formulate and publish their respective enrollment brochures for **International Student** in accordance with the state rules for enrollment, and enroll **International Students** pursuant to the conditions and procedures set out in the brochures.

Article 12 Institutions of higher education shall examine the qualifications and certificates of financial guarantee of foreign citizens applying for registration, and conduct examinations or assessments on the applicants. The admission of **International Students** is determined by the institutions at discretion except that applicants ineligible are not allowed to be admitted.

Article 13 Institutions of higher education may receive **International Students** who are admitted to or transferred from other **Schools** with the consent of that **School**.

Article 14 The fees and rates applicable for **International Students** in Institutions of higher education shall be executed in accordance with relevant state regulations.

Institutions of higher education shall publicize the fees and rates for **International Students** and its refunding rules for quitting and transfer of **School**, which shall be denominated in RMB.

Chapter III Teaching

Article 15 Institutions of higher education shall incorporate their teaching plans for **International Students** into the overall teaching plan of the **School**, assign teachers competent for the teaching of **International Students**, and establish and improve the quality assurance system for education and teaching.

Article 16 **International Students** should participate in the course study pursuant to the curriculum and teaching plans of Institutions of higher education, and should participate in the corresponding graduation examinations or assessments as required. **Schools** should faithfully record their academic performance and daily performance.

The *Chinese Language* and *Chinese Profiles* shall be taken as

compulsory course for higher education; *Political Theory* shall be a compulsory course for **International Students** majoring in philosophy and political science.

Article 17 After their entry into the **School**, **International Students** may apply for changing their majors, only subject to the approval of the **School**, and the requirements and procedures thereof shall be determined by the **School**.

Article 18 The common language of the People's Republic of China is the basic language of instruction for Institutions of higher education in teaching **International Students**. For **International Students** who fail to reach the national language level as required for study, the **School** may provide the necessary tutoring conditions.

Article 19 Eligible institutions of higher education may offer delivering the major courses in foreign language for the **International Students**. **International Students** taking such courses may write their theses in that foreign language, except that the abstract shall be in Chinese, and whether the dissertation shall be in that foreign language or not is determined by the **School**.

Article 20 Institutions of higher education organize **International Students** to participate in internships and social practices according to the teaching plans; provided that the choice of places for such internships and

practices shall comply with relevant state regulations.

Article 21 Institutions of higher education issue diplomas or other academic certificates to **International Students** in accordance with relevant state regulations. For **International Students** who receive higher education, Institutions of higher education shall promptly complete electronic registration of their student status and graduation certificates.

Institutions of higher education award degree certificates to **International Students** who meet the conditions for the same.

Chapter IV Campus

Article 22 Institutions of higher education shall clearly define the working institutions that undertake the management of **International Students**, the coordination of the enrollment, teaching, daily management and services of **International Students**, and the alumni contact after graduation.

Article 23 For the convenience of **International Students**, institutions of higher education shall disclose to them the basic information about the **School**, education and teaching, enrollment brochure and the management and service system for **International Students**.

Article 24 Institutions of higher education shall provide **International Students** with necessary living and service facilities such as accommodation, and establish, improve and publicize the management system for the use of service facilities. If **International Students** live outside the **School** dormitory,

they are required of filing with the local public security department.

Article 25 Institutions of higher education shall educate **International Students** on China's laws and regulations, **School** rules and regulations, national conditions, Chinese traditional culture and customs, and help them to become familiar with and adapt to the learning and living environment.

Institutions of higher education shall staff counselors for **International Student** counselors, who shall learn the study status and living needs of **International Students**, and render such services as regarding information, consultation, and cultural and sports activities in a timely manner. The ratio of counselors to **International Student** may not be lower than that to Chinese students, and the counselors for **International Students** shall be equally treated with the counselors for Chinese students.

Article 26 Institutions of higher education encourage **International Students** to participate in cultural and sports activities that are conducive to physical and mental health, and to facilitate their participation in cultural and sports activities. **International Students** may volunteer to participate in charity events and celebrations of major Chinese festivals.

Institutions of higher education generally do not organize **International Students** to participate in military training and political activities.

Article 27 **International Students**, with the consent of Institutions of higher education, may celebrate their important traditional festivals at

designated locations and areas within the **School** except for any speech or act opposing or attacking other countries or ethnic groups or violating public morals.

Article 28 International Students, with the approval of Institutions of higher education, may set up clubs or associations within the **School** to operate to the extent as permitted by China's laws and regulations and under the guidance and management of the **School**.

Article 29 Institutions of higher education should respect the ethnic customs and religious beliefs of **International Students**, but may not provide venues for religious activities. No religious activities such as missionary or religious gatherings are allowed in the **School**.

Article 30 International Students may take work-study programs during their stay in Institutions of higher education, but may not engage in employment, business or other profit-making activities.

The specific management regulations for **International Students'** work-study programs shall be otherwise formulated by the educational administrations of the State Council in conjunction with relevant departments.

Article 31 Institutions of higher education carry out the management of **International Students'** status by referring to the regulations on the management of Chinese students' status. **International Students** quitting or expelled from **School** shall be filed as required by the educational

administrations of the State Council.

Chapter V Scholarships

Article 32 The Chinese government has established CSC Scholarships for **International Students** in Institutions of higher education and encourages local people's governments to set up scholarships for **International Student**.

The administrative measures for CSC Scholarships shall be formulated by the relevant administrative departments of the State Council.

Article 33 The educational administrations of the State Council select and entrust the Institutions of higher education to cultivate CSC Scholarship students. Institutions of higher education undertaking such task shall give preferential admission to CSC Scholarship students.

Article 34 Institutions of higher education may set up scholarships for **International Students**. Enterprises, institutions, nongovernmental organizations and other social organizations and individuals are encouraged to set up **International Student** scholarships on no unreasonable conditions.

Chapter VI Social Management

Article 35 A foreigner applying to a **School** referred to in Article 2 of these Measures shall, before the entry into China, apply to the Chinese embassy or consulate or other diplomatic missions as entrusted by the PRC Ministry of Foreign Affairs and stationed in the state of his nationality or

residence for visa X1 or X2 depending on the length of his study, and submit the certificate of filing with the competent education department, the admission notice issued by the **School** and other relevant materials as required.

Article 36 International Student holding a study visa and desiring for residence permit after entry shall, within 30 days from the date of entry, apply for the same to the exit and entry administrations of the public security organ at the proposed residence.

Article 37 For personnel of foreign diplomatic missions, consulates, and representative offices of international organizations in China and their accompanying family members who apply to study at the **Schools**, to the extent otherwise provided by the Ministry of Foreign Affairs, such provisions shall prevail. No **Schools** are allowed to enroll such personnel failing relevant formalities as required.

Article 38 The parents of **International Students** under 18 shall, if they are not permanent residents in China, shall appoint foreigners or Chinese who are permanent residents in China as guardians of the **International Students** and provide relevant supporting materials.

Schools may accept **International Students** who study as a group for short term, provided that the **Schools** shall have theretofore entered into an agreement with the foreign dispatcher thereof. For **International Students**

who study as a group for short term at **Schools** of primary or secondary education, the foreign dispatcher thereof shall, in accordance with the laws and regulations of the jurisdiction concerned, handle the legal formalities as required for the entry and exit of minors, and shall arrange for personnel to accompany the group and act as guardian of the **International Students** during their stay at the **Schools**.

Article 39 **International Students** shall go through the formalities for confirming the "Foreigner's Physical Examination Record" with China's health and quarantine department, or accept a medical examination as required by China's health administrative department. The public security department shall handle the case of serious mental disorders, infectious tuberculosis or other infectious diseases that may cause major harm to public health as set out in the *Law of the People's Republic of China on Exit and Entry Administration*.

Article 40 **Schools** apply a full-member insurance system to **International Students**, which requires **International Students** to procure insurance in accordance with relevant state regulations and **School** requirements. Those who fail to purchase insurance as required will be mandated to do the same within a time limit, and overdue procurement of insurance entitles the **School** to reject such students; for those who have already studied at the **School**, they shall be withdrawn from Schooling or not be registered.

Chapter VII Supervision and Management

Article 41 The educational administrations of the State Council establish and improve the quality supervision system for the cultivation of **International Students**. The educational administrations of the provinces, autonomous regions and municipalities directly under the Central Government shall supervise the cultivation of **International Students** in their respective administrative regions.

Article 42 The administrative departments of education, public security and diplomacy under the State Council responsible for **International Student** management shall use modern information technology to establish an **International Student** information management system, promote information sharing mechanisms, and continuously improve the management of and the service for **International Students**.

Article 43 In respect of violations by **International Students** of the *Law of the People's Republic of China on Exit and Entry Administration*, the *Law of the People's Republic of China on Public Security Administration*, the *Regulations of the People's Republic of China on the Administration of Entry and Exit of Foreigners*, the *Regulations on the Administration of Religious Activities of Foreigners in the People's Republic of China*, the public security department and other competent departments shall handle the matter according to law.

Article 44 Competent administrative department of education shall order Institutions of higher education to rectify their mistakes, hold them liable under the Law of People's Republic of China and may restrict their enrollment of **International Students** if they are found of any of the following:

(1) enrolling students in violation of state regulations and **School** enrollment regulations;

(2) profiteering from enrollment;

(3) failure in disclosing fees, rates or charging the students according to the items and standard;

(4) issuing a degree certificate, diplomas or other academic certificate in violation of regulations;

(5) poor teaching quality or inadequate management and services and therefor resulting in adverse social impacts;

(6) other violations of laws and regulations.

Chapter VII Supplementary Provisions

Article 45 The short-term study as used in these Measures refers to that the time spent in Chinese **Schools** is no more than 180 days (inclusive), and long-term study refers to studying in Chinese **Schools** for more than 180 days.

Article 46 For scientific research institutions approved to undertake postgraduate education in China, enrollment of **International Students** shall be carried out in accordance with these Measures.

Educational institutions approved by the educational administration to conduct non-academic education shall refer to these Measures for enrollment of **International Students**.

The enrollment, cultivation and management of students from the Hong Kong Special Administrative Region, the Macao Special Administrative Region, and the Taiwan region, as well as the enrollment, cultivation, and management of the **Schools** for foreigners' children in China shall all be conducted in accordance with other relevant provisions of the State.

Article 47 The departments of education, foreign affairs, public security and others of the people's governments of provinces, autonomous regions and municipalities directly under the Central Government shall, in accordance with these Measures, formulate administrative regulations for their respective provinces, autonomous regions and municipalities directly under the Central Government.

Article 48 These Measures take effect and force as from July 1, 2017. The *Regulations on the Administration of Institutions of higher education in Accepting Foreign Students* jointly issued by the Ministry of Education, the Ministry of Foreign Affairs and the Ministry of Public Security on January 31,

2000, and the *Interim Measures for the Administration of Primary and Secondary **Schools** in Accepting Foreign Students* issued by the Ministry of Education on July 21, 1999 is hereby abolished on the same date.